

Application to work with ATE

Please complete all sections of this form carefully and post or email to ATE. (Any information supplied in or with this application or enclosures will be treated in the strictest confidence, in accordance with the Data Protection Act. No details will ever be passed on to third parties)

If you have any queries we would be very happy to answer them.

Email: connor@ate.org.uk

Tel: 01684562400

Personal Details						
Full name				Female	Prefer not to say	
Preferred name				Male	Other	
Home address:			Term time address (if different)			
Mobile no.			Home phone			
Date of birth			Email			
About you (Please tick as appropriate)						
I am currently	<input type="checkbox"/>	Employed	<input type="checkbox"/>	A student	<input type="checkbox"/>	Other (please detail):
My place of employment or study:						
Tell us why you would like to work for ATE and what skills/qualities you can bring to the role you are applying for, including any relevant work experience:						
Reference (Please supply details of two references who have known you in a professional capacity for 2 years or more)						
Name			Name			
Email address			Email address			
Relationship			Relationship			
Phone number			Phone number			

Position applied for (Please Tick)		
Matron, specify qualifications held below		
	Date Awarded	Details (Awarding body etc.)
Paediatric First Aid		
Emergency First Aid		
Nursing Qualification		
Medication Administration		
Caterer, specify qualifications held below		
Food hygiene level 2		
General Assistant		
Availability 2019		
(Please tick weeks you are available - you may need to be on site up to 24 hours before the start of a Superweek)		
	Summer Week 1: 26 th July – 2 nd August 2019	Summer Week 3: 12 th August – 19 th August 2019
	Summer Week 2: 3 rd – 10 th August 2019	Summer Week 4: 20 th August – 27 th August 2019
	I am happy to work on a camping Superweek (<i>accommodation for paid staff is usually indoors and not in a tent</i>).	
	I would prefer not to work on a camping Superweek.	
<p>Matrons and Caterers need to be on site 24 hours before the start of each Superweek. They will need to stay on site until all children have left and then work with the Director and staff team as appropriate to ensure the centre is clean and materials and kit are packed before leaving the centre</p> <p>General Assistants should arrange to be at the centre the evening of the day prior to the start of the Superweek. They will need to stay on site until all children have left and then work with the Director and staff team as appropriate to ensure the centre is clean and materials and kit are packed before leaving the centre</p>		
DBS Status & Information		
ATE is obliged to request Enhanced Disclosure Information for all its pastoral staff through the DBS (A criminal record will not necessarily be a bar to your working with ATE). Please choose one of the following:		
	I have an Enhanced Disclosure certificate, dated within the last 18 months, on successful completion of my application, I can provide the DBS number and date/the original certificate, which will be returned to me after processing.	
	I am awaiting an Enhanced Disclosure from a different organisation, on successful completion of my application, I can provide the DBS number and date/the original certificate, which will be returned to me after processing.	
	I would like to apply for an Enhanced Disclosure through ATE, please send me details.	
How did you hear about us?		
I would like to apply to work with ATE in the positions indicated		
Signed:		Date: